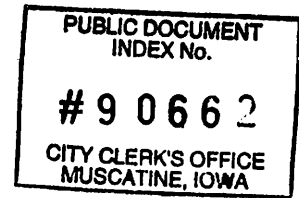


MEMORANDUM
January 9, 2009



TO: A.J. Johnson, City Administrator
FROM: Richard Klimes, Director of Parks and Recreation
SUBJECT: Weed Park – Request to close to vehicular traffic

Attached you will find a letter of request from Mr. Greg Harper representing the Melon City Bike Club. Mr. Harper is requesting to close Weed Park to vehicular traffic on Sunday, May 24, 2009 for the 31st annual Melon City Criterium bike race. He is requesting to close the streets from 6:30am to 5:30pm.

The Melon City Criterium Committee has been very responsible in the past and have worked cooperatively with City staff and area neighbors. Additionally, the Muscatine Recreation Advisory Commission at the January 2009 regular meeting fully endorsed the request to use Weed Park for this event.

At this time, City staff would recommend that the City Council approve the request to close Weed park to vehicular traffic on Sunday, May 24, 2009 from 6:30am to 5:30pm for the 31st annual Melon City Criterium bike race.

Thank you for your time and attention to this matter. Please contact me if you have any questions or concerns.

C: Heather Carlson, Office Coordinator
Les Dennis, Parks Maintenance Supervisor
Greg Harper, Melon City Criterium

November 1, 2008

**Rich Klimes, Director
Muscatine Parks and Recreation
City Hall
Muscatine, IA. 52761**

Dear Mr. Klimes

Preparations for the 31st Annual Melon City Criterium bike race are beginning. The date for the bike race is Sunday, May 24, 2009.

The Melon City Bike Club requests the closure of Weed City Park roads to vehicle traffic for the day of the bike race. Weed Park road closure would be from 6:30 a.m. to 5:30 p.m.

Melon City Bike Club members will cooperate with the Muscatine Police dept., Parks and Recreation dept. and the City Street dept. in safety measures for the Melon City Criterium. Road barricades, street sweeping, posting of no parking signs are examples of the assistance the city provides. The Melon City Bike Club has received excellent cooperation from the city the previous thirty years. The Melon City Bike Club will abide by all city requirements and I look forward to working with your department again this year. The certificate of insurance with the city named as a third party will be forwarded to city hall prior to the bike race.

Local clubs, organizations, or vendors will be selling food in the park the day of the bike race with the proper city permits.

The aquatic center is a great facility for the racers to change clothes. Could the aquatic center be open for the racers again this year?

Will the restrooms by the rose garden be improved in 2009 before May 24th?

1 world, 2 wheels,

**Greg Harper, ⌘ race director ⌘
Melon City Criterium Committee
Melon City Bike Club, Inc.
P.O. BOX 431
Muscatine, IA. 52761
Ph. 563-264-2086 hm
Cell 563-260-5393
gharper@machlink.com**